

**Jefferson Parish Workforce Development Board  
Executive Committee Meeting Minutes  
October 25, 2022  
Joseph S. Yenni Building  
1221 Elmwood Park Blvd. Suite 405  
Jefferson, LA 70123  
11:00am**

**I. Welcome** – Tom Jones called the meeting to order, quorum was present.  
Board Members Present: Lisa Barback, Tom Jones, David St. Etienne, Arlanda Williams  
Members Absent: Rod Nunez,  
Others Present: Carmen Benitez, Darrel Lewis, Nedra McKinney, Frances Turner, Dr. Vanessa Zimmerman

**II. Approval of Minutes, July 14, 2022** - Tom Jones asked if everyone read over the minutes.  
Tom Jones requested a motion to accept the minutes from the July 14, 2022 meeting.  
David St. Etienne moved to accept the minutes from the July 14, 2022 meeting.  
Arlanda Williams seconded the motion to accept the minutes from the July 14, 2022 meeting.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**III. Approval of Minutes, July 21, 2022** - Tom Jones asked if everyone read over the minutes.  
Tom Jones requested a motion to accept the minutes from the July 21, 2022 meeting.  
Rod Nunez moved to accept the minutes from the July 21, 2022 meeting.  
Arlanda Williams seconded the motion to accept the minutes from July 21, 2022 meeting.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**IV. Approval of Minutes, August 9, 2022** - Tom Jones asked if everyone read over the minutes.  
Tom Jones requested a motion to accept the minutes from the August 9, 2022 meeting.  
Rod Nunez moved to accept the minutes from the August 9, 2022 meeting.  
Arlanda Williams seconded the motion to accept the minutes from the August 9, 2022 meeting.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**V. Planning and Operations Committee Update** – David St. Etienne discussed the Hiring Committee’s decision to hire Stephen Peychaud as the American Job Center Coordinator.  
Discussion was held regarding the hiring process and the start date for Mr. Peychaud.

**VI. Youth Committee Update** -Arlanda Williams stated they discussed the youth funding that is still available as well as resubmitting the Request for Proposal (RFP) for the Employer of Record (EOR).

**VII. Financial Report-** Carmen Benitez discussed the Training Funds Budget Recap and the Budget for Current Grant Award PY22 FY23. This was also included in today’s packet along with attachment VII and VIII that were included in the grant.

**VIII. Open Discussion/Other Business** - A discussion was held regarding putting out another RFP EOR.

Tom Jones requested a motion to adjourn  
Arlanda Williams moved to adjourn.  
Lisa Barback Seconded the motion to adjourn.

**OPPOSED 0 YEAS 4 ABSTAINED 0 ABSENT 1**

**MEETING ADJOURNED**

